



NOPLAY Summer Scholars 2017 Student Manual and Application

I. Program Description

During the summer months, in an effort to keep youth involved in their education, as well as prepare students for employment and the workforce, the Youth Empowerment Project will conduct a 4 week workforce readiness program, NOPLAY Summer Scholars.

Students will participate in HiSET instruction, earn college credit through BECNO creative writing course, visit college campuses and employers in high growth industries, complete digital literacy training, attend interactive and engaging group activities including community building circles, sexual health workshops and postsecondary transition workshops focused on developing a concrete post-secondary plan. Following the 4 week program period, YEP's Postsecondary Transition team will follow up with each student individually to ensure seamless transition into the next phase of their plan. All of this is done in an effort to prepare students to take positive, progressive and confident steps towards educational and vocational success.

Eligible applicants are 16-24 years old, enrolled (or interested in enrolling) in adult education, and available for the entirety of one program session.

II. Schedule

NOPLAY Summer Scholars will meet for 25 hours each week, from Monday through Friday. Students should report from 10:00am until 3pm unless otherwise notified. Some scheduled field trips or certification courses may require an earlier report time or a later dismissal time.

Please note: Students may not arrive at NOPLAY more than 30 minutes before their reporting time (no earlier than 9:30am). Students must leave the campus immediately following dismissal unless other arrangements have been made with staff.

Session 1: May 31-June 28

Monday through Friday
10AM - 3PM

Session 2: July 12-August 9

Monday through Friday
10AM - 3PM



III. Expectations

A. Attendance

Students must attend 80% of the program - this means students may not miss more than 4 days of the program, including excused absences. After two absences, students will meet with the Program Director to discuss a plan for their continued involvement in the program. **Students will not be paid for time when they are absent, tardy, or leave early from the program. This includes absences related to medical needs or other employment. Please make arrangements so that you are in attendance during the hours of the program.**

B. Behavior

NOPLAY Summer Scholars is a work readiness and educational experience. **Therefore, students are expected to be PROFESSIONAL, ENGAGED and POSITIVE for the entire 4 week duration of the program.**

Professional:

- Show up on time at 10AM every day, and stay until 3PM every day
- **Call Ms. Catrina (504-939-4310) when absences or tardies are expected**
- Schedule appointments outside of program hours (before 10AM, after 3PM, or on weekends)
- If transportation issues come up, ask a trusted staff person to help you positively resolve the issues
- Return from breaks on time
- Dress in Summer Scholars shirt, with modest shorts, skirt or pants (and closed toe shoes when instructed)
- Keep cell phone and headphones out of sight during class, field trips, and workshops, and limit cell phone use to breaks and rides (bus or van) from one site to another

Engaged:

- Arrive and remain clear headed throughout program day, not under the influence of any illegal (not prescribed to you) substances, including alcohol
- Remain awake throughout program day
- Participate by listening, asking questions, taking notes and completing assignments during class work, workshops and fieldtrips
- Encourage peers to remain engaged during class activities, workshops and field trips

Positive:

- Keep language appropriate for school setting, and choose words that uplift peers, staff and guests.
- When conflict occurs, find a trusted staff person immediately and allow them to support



you in positively resolving the conflict

- Encourage peers to uphold NSS expectations
- Find ways to support others and to make the program a positive experience for everyone
- When you have challenges outside of NSS that are distracting you, find a trusted staff person immediately and allow them to support you in positively resolving the situation

Students who behave outside of these expectations will be redirected by NOPLAY staff. Repeated redirections without improved behavior may result in dismissal from the program.

Redirections will be handled on a case by case basis, but could include:

- verbal redirection by NSS staff
- meeting with NSS staff to develop individualized plan for continued involvement in program (parent/guardian will be contacted when possible)
- meeting with NSS staff and/or Program Director to discuss option of removal from program (parent/guardian will be contacted when appropriate)

Examples of behaviors that could result in dismissal from the program:

- Using drugs or alcohol before or during program hours
- Fighting (physical or verbal)
- Repeated cursing or other disrespectful language toward staff, students or guests
- Repeated absences or tardiness
- Repeated refusal to participate fully in program activities
- Repeated violation of cell phone policy
- Refusal to meet with Program Director following behavior incident

Special Considerations for Field Trips

Throughout the program, Summer Scholars will travel to different sites in and around New Orleans and will take one overnight field trip. NSS staff expect students to be professional, engaged and positive at all off campus events. Students agree to follow all rules and expectations of the host sites, and understand that as a member of the Summer Scholars program they are representing the program when off campus. If negative behaviors occur, students will be verbally redirected by NOPLAY staff. **If the behaviors are persistent, the student may be in jeopardy of dismissal from the remainder of the summer program.**

C. Cell Phones

Students may use cell phones on scheduled breaks and during transportation from one site to another.

PHONES MUST BE ON SILENT OR OFF and HEADPHONES OUT OF SIGHT (including texting, calling, listening to music) during class, presentations, tours, volunteer experiences, staff directions or other times as directed by staff.*



*In case of an emergency phone call during class, etc., students should notify staff before making or answering the call.

Repeated violation of cell phone rules violates professionalism expectation and may result in removal from the program.

IV. Stipend

NOPLAY Summer Scholars are paid a stipend for professional, engaged and positive participation in the program.

More information about stipends will be available upon acceptance into the program.

V. Other Incentives

A. Transportation Assistance

Students are provided bus tokens at the end of each program day to get home and return to the program the following day. Students who are sent home early or leave early without permission may forfeit bus tokens for the day. Misused or lost bus tokens will not be replaced. Students will not be given a third bus token for the purposes of a “transfer” and should set aside personal funds for this purpose.

Students will be transported on field trips by YEP van, rental van, YEP staff car, school bus, RTA streetcar or chartered bus.

B. Lunch

A healthy lunch will be provided daily. Students will be given a 30 minute lunch break and are expected to return on time. Students who choose not to eat the provided lunch may bring or purchase their own lunch. Students must finish eating before returning to class. Time will be deducted for any tardiness after the lunch break.

C. Snacks

A healthy snack will be provided during homeroom at the beginning and end of each day. Students may earn points for demonstrating Professionalism, Engagement and Positivity and may trade these points in for snack upgrades.

D. Weekly Field Trips

Students may earn points for demonstrating Professionalism, Engagement and Positivity and may be invited to attend a weekly incentive field trip. Field trip examples include: Audubon Aquarium; Sector 6



E. Overnight Field Trip

Students may earn points for demonstrating Professionalism, Engagement and Positivity and may be invited to attend an overnight field trip. Past NSS overnight trips include: Gatlinburg, Tennessee; Atlanta, Georgia; Memphis, Tennessee

VI. Affinity Groups

Students will apply directly to one of the two affinity groups offered this year. All college and career field trips, speakers, trainings and workshops are designed to align with the interests and needs of each affinity group.

A tentative outline for each group is below:

Human Services and Hospitality

Field Trip: New Orleans EMS

Field Trip: Hyatt Regency

Field Trip: Nunez Community College Nursing Program

Field Trip: Dillard University Hospitality Program

Field Trip: Munch Factory Restaurant

Field Trip: Paul Mitchell

Speaker: Torsh Entrepreneurship

Training: First Aid/CPR

Technology and Skilled Crafts

Field Trip: Carpenter's Union

Field Trip: Entrescan

Field Trip: Laitrum/Intralox

Field Trip: Barriere Construction

Field Trip: UNO Engineering Program

Field Trip: Queork

Field Trip: Delgado Sidney Collier Community College HVAC Program

Training: First Aid/CPR



VII. NSS 2017 Application

Name: _____

Date of Birth: _____

Contact Number: _____

Current YEP Program(s): _____

Which session is your top preference (circle one):

Session 1 (May 31-June 28) OR Session 2 (July 12-Aug 9)

Is there any reason you cannot attend one of the sessions (planned travel, etc.)? Be specific.

Can you attend daily from 10AM-3PM for the 4 weeks of your assigned session? If not, please explain.

Describe, in at least 1 sentence, how you will uphold each of the NSS 2017 expectations:

Professionalism:

Engagement:

Positivity:



What prior job training, work experience or college experience do you have?

Which Affinity Group are you applying for? (circle one)

Human Services and Hospitality OR Technology and Skilled Crafts

Describe your current post-secondary plans (college, a job, job training, etc.). Be specific.

What support do you need in order to make your plan a reality? Be specific.

List 3 of your favorite lunches and 3 of your favorite snacks (not fast food or junk food):

By signing and submitting this application, you agree that, if selected to participate in NSS 2017, you will uphold all expectations and accept all consequences outlined in the NSS 2017 Student Manual.

Your Name

Your Signature

Date

If applicant is under 18...

Parent/Guardian Name

Parent/Guardian Signature

Date

Please submit applications **NO LATER THAN** Friday, May 12.

NSS staff will follow up in the next 2-3 weeks with information about your acceptance status, and to schedule a follow-up interview, if needed.

Feel free to ask any questions in the meantime!