



YEP IS HIRING!

The Youth Empowerment Project (YEP) is a community-based, 501(c) 3 non-profit organization that provides an array of mentoring, educational, employment training, case management and enrichment programming to underserved youth and young adults in the Greater New Orleans region. YEP strives to always provide the highest quality services to all of our youth and their families.

YEP is looking for an Instructor for our NOPLAY program to balance out our team and further our good work.

The Instructor will share our Core Values:

RESPECT	YEP believes all people have value and should be treated with dignity.
INTEGRITY	YEP is honest and sincere.
PROGRESS	YEP believes in ongoing learning and innovation.
KINDNESS	YEP is caring and generous.
ACCOUNTABILITY	YEP is responsible to its participants, families, community, donors and other stakeholders.

New Orleans Providing Literacy to All Youth (NOPLAY) Instructors are multi-talented and energetic individuals that provide quality instruction to out-of-school youth and older adults in the city of New Orleans. The NOPLAY instructor will work in concert with the New Orleans Adult Learning Center or one of YEP's satellite NOPLAY learning centers; NOPLAY Instructors; Para-Instructors and community volunteers. The Instructor will create student-centered culturally appropriate curricula for NOPLAY students functioning at various educational levels and will implement the curricula in active group-learning environments at the literacy and general levels. The Instructor will also modify the curricula as necessary, maintain accurate records and track student progress, and conduct intake and assessments among other responsibilities.

The Instructor's key responsibilities include:

- Create student-centered and culturally appropriate curricula for NOPLAY students functioning at various educational levels from emerging readers to Adult Basic Education learners to Low and High Adult Secondary Education learners.
- Develop lesson plans for class instruction based on topic to be covered and varying abilities of students
- Monitor behavior and engagement of students in class and provide opportunities to increase engagement
- Observe and evaluate student's work to determine progress and make suggestions for improvement
- Thoroughly prepare students to take practice test and HiSet exam at student's own pace
- Research, identify and use appropriate supplemental materials for use in instruction



- Assess student readiness to take HiSet exam and coordinate with other staff to schedule students for exam
- Serve as a resource for tutors and staff regarding instructional strategies and issues
- Implement curricula in active group-learning environments at the literacy and general

Qualifications include:

- Bachelor's Degree required, Masters in Education or relevant field preferred
- Instructional experience in secondary education, alternative education settings or HiSet preparation required, preferably with adult learners
- Louisiana State Teaching Certification preferred
- Skilled in data entry and data reporting preferred
- Self-directed and able to work autonomously
- Demonstrated effectiveness at working with students to achieve educational goals
- Self-starter and highly motivated
- Extensive prior teaching experience
- Familiarity with progressive teaching methods
- Experience and an interest in teaching across disciplines
- Familiarity with the city of New Orleans
- Commitment to eradicating educational and social injustice
- Flexible and able to adapt to fast-paced environments very quickly
- Willing to work nontraditional hours
- A strong commitment to YEP's mission and core values is required
- Comfortable working with diverse groups of individuals
- Possess excellent organizational and communications skills (verbal and written) Must be computer literate and know relevant computer software programs
- Must be flexible and able to make adjustments to roles and responsibilities as the program develops and expands.

This is a full-time position. Salary will be commensurate with experience. YEP provides full-time employees with an excellent benefits package.

How to Apply:

Qualified applicants must submit all of the following to be considered for this position: **cover letter, resume, and a list of three references.** All materials should be emailed to Megan Faunce at jobs@youthempowermentproject.org. The closing date for applications is Friday April 14, 2017. No phone calls.